

1. Call to Order

Chairman Poitra called the meeting to order at 8:40 am. Upon Craig Poitra's suggestion Bernie Belgarde led the meeting.

2. Roll Call

Individuals in attendance: Bernie Belgarde, Allen Schlenvogt, Barb Frydenlund, and Karen Armstrong. By phone Craig Poitra.

3. Minutes

Minutes of October 17, 2022 and November 29, 2022 meetings were reviewed. Allen moved to accept the October 17, 2021 minutes with the adjustment that the next meeting date be noted as November 29th and to accept the minutes of the November 29, 2022 meeting as presented. Karen seconded the motion. The motion passed.

4. Standing Reports

A. Administrative Report

Immunization rates are starting to return to those of pre-Covid. The county has one of the higher immunization rates in the state currently.

The department has not received any communication regarding Health Tracks since June. Health Track screening continue. In 2022 roughly 10% of the eligible group in the county were reached with 633 screening being completed. The department continues to look for ways to streamline the process and reduce costs. Current revenue per screening is \$213 and the cost is \$217.

Discussion with County Commissioners to include the training as a required component of the liquor license is occurring. A Responsible Beverage Server Training is scheduled for bar managers and staff.

Barb and Janelle complete Mental Health First Aid Training. MCH grant focus is on physical activity in the classroom and breastfeeding support. Sydney Counts and Briana Jeanotte will implement MCH grant.

A tri-county public health meeting for new and shared legislators was held. None of our legislators attended or responded to the invitation.

B. Financial Report

Financial reports were reviewed. Karen moved to approve expenditures noted in the November 2022 check-detail report. Craig seconded the motion the motion carried. Craig moved to approve the December check detail report. Allen seconded the motion, the motion passed. Total Liabilities & Equity as of December 31, 2022 is \$723,720.11.

C. Environmental Health Update

The public hearing on the proposed Onsite Sewer regulations change is occurring between 8:30 to 9 am January 19, 2023. Renae Henderson is hosting the meeting as Candace Carlson was unable to attend due to illness.

Two bills regarding state-wide sewer regulations will be coming before the legislators this session. During the current biennium \$15,000, has been sent to Lake Region Health District for regional environmental health services per year. In 2022 ninety-eight hours of environmental health services were utilized for Rolette County services.

5. Old Business

A. USDA Grant Update-garage project. One bid was received through the second bidding request for garage project. The bid came from Paul Munro. The bid does not include the cost of ground work. Allen moved on this date, January 19, 2023, to approve the garage project bid from Paul Munro, Munro Contractors, Inc. and Munro Builders Supply ACE hardware and Rental of Rolla ND dated 12/16/22 for the amount of \$198,000. Craig seconded the motion. Allen-aye, Bernie-aye, Karen-aye, Craig-aye. The motion passed.

B. North Central Planning-Windows Grant. The department received bid for \$10,000 from South Central Dakota Regional Council for grant administrative service of the North Dakota Department of Commerce/North Central Planning grant.

Karen moved to accept the bid of \$10,000 with a contingency clause of up to an additional \$3,000 if a 504 for the city needs to be redone from South Central Dakota Regional Council to administer the \$75,000 North Dakota Department of Commerce grant. Allen seconded the motion. The motion was carried.

Karen moved to accept the \$75,000 North Dakota Department/North Central Planning grant. Allen seconded the motion. The motion carried with a unanimous vote. The grant will go towards the cost of replacing windows and updating the front door.

C. Roof Project Update. Supplies for the roof have been ordered. The bank loan has been secured and roof work will begin soon.

D. BOH Re-organization

Allen moved to have the current slate of officers remain in their positions for the 2023 year. Bernie seconded the motion and it passed. Officers remain Craig Poitra President, Chris Albertson Vice President, Karen Armstrong Secretary.

6. New Business

A. Onsite Sewer Regulation Hearing Update

The proposed Onsite Sewer regulation public hearing occurred. Jesse Mickelson of Grace Reality, Rolla and Douglas Lemieux of Rolette attended the public hearing. Both individuals supported the adoption of the proposed change. The change is that a sewage system inspection would be made available when requested during the sale/transfer of properties in Rolette County rather than a sewer inspection is required prior to the sale/transfer of property in Rolette County. Both individuals expressed other concerns about the Onsite Sewer regulations and their implementation (a summary of notes as an accompanying document is included).

B. Onsite Sewer Regulation Amendment

Allen moved adopt the policy to read "When a property is being sold or transferred, when requested to inspect a property with an existing sewage treatment system (OSTS) on it, the status of the existing system shall be determined by the adopting authority, based on information provided by the property owner and visual inspection." Karen seconded the motion. The motion passed.

C. 2021 Audit

The department audit bill for 2021 was \$2,000 above last year's bill even though last year's audit. The board would like additional information on what criteria is used to determine the department's audit bill. This year it is roughly 1/3 of the county's bill.

D. Conference Room rental for non-county entities

Board supports the idea that non-county entities be allowed to use the conference rooms on a fee basis. For liability reasons, Bernie moved that non-employees not be allowed to use exam rooms for personal exams. Allen seconded the motion. The motion was carried.

F. Family Planning MOU

Allen moved to approve the memorandum of understanding between My Ally Health and Rolette Public Health Department. Karen seconded the motion. Motion passed. My Ally Health of Grand Forks will provide family planning services through the department.

G. Legislative Update

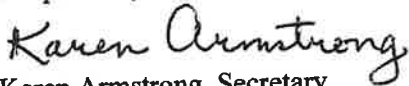
Barb explained the potential impact of several legislative bills and encourages board members to reach out to their legislators.

H. Other- Policy 702 Inclement Weather was reviewed and discussed. Craig moved to remove section 5 of the 701- Inclement Weather and Office Closure policy (2016) . Karen seconded the motion. The motion passed.

The next Health Board meeting will be held at the Rolette County Public Health District Conference Room, Thursday March 16, 2023 beginning at 8:30 am.

Karen moved to adjourn. Allen seconded the motion. The meeting was adjourned.

Respectfully submitted,


Karen Armstrong, Secretary

